



**CDBG OPEN APPLICATION PERIOD
APPLICATIONS ACCEPTED JANUARY THROUGH FEBRUARY 2023**

The U.S. Department of Housing and Urban Development (“HUD”) awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. The program provides annual grants on a formula basis to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; **42 U.S.C.-5301** et seq. The City of Anacortes is an entitlement community and receives approximately \$100,000 per year in funding.

Entitlement communities develop their own programs and funding priorities. However, grantees must give maximum feasible priority to activities which benefit low- and moderate-income persons. CDBG funds may not be used for activities which do not meet these broad national objectives.

Eligible Activities

CDBG funds may be used for activities which include, but are not limited to:

- acquisition of real property;
- relocation and demolition;
- rehabilitation of residential and non-residential structures;
- construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes;
- public services, within certain limits;
- activities relating to energy conservation and renewable energy resources; and
- provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities.

Ineligible Activities

Generally, the following types of activities are ineligible:

- acquisition, construction, or reconstruction of buildings for the general conduct of government;
- political activities;
- certain income payments; and
- construction of new housing by units of general local government.

The City of Anacortes yearly funding is based on a July 1 through June 30 fiscal year. The funding typically must be expended during that time period. The City holds an open application period beginning in January through February of each year. The Planning Department will accept applications for review of eligibility during this time. Applicants will be notified promptly whether or not their project is eligible. The City will open a 30 day public comment period to obtain citizen input on proposed projects, housing and non-housing needs of the community. The comment period this year is **January 23 through February 21, 2023**. Two public hearings will be held during regularly scheduled City Council meetings to review the draft Action Plan, review any comments on the selected projects and approve the final Action Plan. The public hearings will be scheduled in February, 2023, prior to submittal of the draft Plan to HUD no later than May 15.

City staff will prepare the annual Action Plan which includes the approved projects. This Con Plan/Action Plan is forwarded to HUD for approval no later than 45 days prior to July 1, the beginning of the City's plan year. HUD confirms receipt and approval of the Action Plan typically by the end of September. Funding for projects is available only after HUD provides approval of the Action Plan and the city and approved subrecipient(s) have a signed contract outlining the scope of work.

If you believe you have an eligible project, complete the initial application located at: **<https://www.anacorteswa.gov/171/CDBG-Information>**. You will find the 2023 application and General Allocation Information at this site. If you have any questions, please contact Joann Stewart at 360-293-1907 or **joanns@cityofanacortes.org**.