



ANACORTES PUBLIC LIBRARY

Board of Trustees' Meeting Minutes

April 13, 2020 9:00 am

Board of Trustees Attendees: Alethea Fleming, John Shafer, Katherine Hamer

Absent: Dave Duck, Christina Hansen

Library Attendees: Sydney Brady, Diana Farnsworth, Michelle Hanna, Jeff Vogel, Leslie Wilson

Call to Order

The meeting was called to order at 9 a.m. by Alethea.

Agenda changes

The election of officers that traditionally occurs at the April meeting was postponed until May.

Internal Updates

Jeff

- All but 4 staff are working from home. While the 4 are at the Library they are practicing social distancing and wearing masks. They are answering the phones and Gabby questions. Those that are working from home have submitted a work plan and are checking in/out daily with their supervisors, reporting accomplishments for the work day.
- All books are auto-renewing, no fines are accruing and no late notices should be sent out.
- LMT is communicating with the staff regarding sick leave, COVID sick leave, and family leave.
- The City is preparing for a 1/3 reduction in tax revenue this year, and therefore has instituted budget cuts and a spending freeze. For the Library, this means no purchasing of books. When book purchases resume we will be using Friends of the Library funds.
- We believe that paper products don't hold the virus more than 24 hours, so materials received have been quarantined for 24 hours and then processed.
- There is no re-opening date set at this time. A decision will probably be made in early May. When we do reopen, we may choose to do it gradually with a soft opening of the computer areas and a special pick up/drop off area without browsing access. As the "new normal" resumes we will gradually return to full services.
- Ruth is taking sick leave for the month of April.
- JJ is working on a new landing page for the Library.
- TumbleBooks is free for the month of April. They feature kids books.
- Romance and teen books have been temporarily increased in audio books.
- Hoopla limits have been temporarily raised.

Leslie

- Virtual storytimes are happening every day! They are being published as a Facebook Live premiere, and then are made available for watching at any time on our YouTube channel and on Facebook.
 - Monday: Ria does Preschool storytime
 - Tuesday: Diana does Tuesday tales
 - Wednesday: Leslie does Toddler Story Time
 - Thursday: Diana does Pajama Story Time
 - Friday: Lisa does Time for Tots
- Some of the things we are implementing are:
 - Zoom meetings with elementary readers
 - Tournament of Picture Books for March Madness
 - Weekly YS meetings
 - Family Support for online programs
 - Anacortes Reads website partnership with ASD to encourage people to use the APL online resources

Diana

- Adult Programs have resumed! This week we feature Summer Carter in her pottery studio, and next week we have our own Morgan White doing a "How to audition and get the part you want" video.

- We have put out the call for Staff members to provide video presentations. They can be short (10 minutes or even less).
- There is a Zoom meeting this week for teen writing group.
- Marketing team meets daily at 10 a.m.
- We are featuring TedTalks daily on the facebook page.
- Teens will be doing some video programming soon

Sydney

- Our check-in and check-out system is working well. The chalk art outside and bears in the windows helps break up the day.
- The Red Bag pantry is still being stocked outside the front door.

The meeting was closed by Alethea at 9:53 a.m.

Next meeting is May 11 at 9 a.m., location online or TBD.