

ANACORTES PUBLIC LIBRARY BOARD
Minutes of October 15, 2018

PRESENT

Dave Duck, Nick Alphin, Alethea Fleming, Katherine Hamer, Ruth Barefoot and Sydney Brady

CALL TO ORDER Alethea called the meeting to order at 9:00 am.

VISITOR-STAFF INTRODUCTIONS

No Visitors

APPROVE PREVIOUS MEETING MINUTES

Minutes of September meeting approved.

PETITIONS TO THE CHAIR

None.

ADOPTIONS/CHANGES TO AGENDA & AGENDA ADOPTION

Agenda adopted as is.

COMMITTEE REPORTS:

Library Art Committee:

Ruth requests feedback regarding accepting Loan of new art or move to purchase it outright.

Ruth also shares that they mayor would like our library to also function as an art gallery for the community.

Adult Programming and Publicity Committee:

Nothing new

Manieri Committee:

Nothing new

Maritime Committee:

Nothing new

UPDATES:

LIBRARY STAFF

- Ruth reports that Cathy Berg will retire on 12/1. Library assistant position will combine with tech support position. We need more coverage in addition to Rossy's hours.

PASSPORTS

- Sydney reports passport fair on 11/3 from 11-3pm.

FRIENDS OF THE LIBRARY

- Budget report has been supplied by Brian.
- Ruth updates board on recent feedback after requested removal of table in the lobby.
- Beverly will retire from Friendship manager on 12/1. Volunteer already lined up to take over.

FOUNDATION

- Foundation focus is on Links at the library. Goal is to have 18 holes. Last time we had 14.
- Gere deli will cater for free.
- Marketing already out there and \$ coming in.
- 2 bookstores have agreed to sell tickets.
- Foundation would like to add an additional board member to work on fundraising.

UNFINISHED BUSINESS

- New Library open hours are working. Lobby hours have adjusted back to 30 min. before opening.
- Next Monday, Budget meeting presentation.
 - Will include increase to cover vendors such as PVSupa. We have added 2 visits per year for maintenance.
 - “Canopy” is new vendor with streaming movies and will take some pressure off of Hoopla.
 - Also \$2000 added for training and conference attendance of management team.
 - Current ILS is Apollo. It is minimalistic and will most likely need to be upgraded in 2 years. Regional universal card might affect that decision.
- Space update: moved to next month
- Union agreement amended around topic of required breaks.
- Anacortes public schools relationship needs Memorandum of Understanding regarding student cards and data sharing.

NEW BUSINESS

- Michael Laboon presents Art installation proposal at the fireplace: water, kelp, seaweed and atomic fish made from tile.
- January 17, 2019, all staff retreat – Kate Laughlin will return to summarize previous topic of “strategic plan”.
 - Board will participate with Lunch and a panel presentation.

REVIEW OF BOARD CALENDAR

- Next meeting 11/19.
- Harry Potter night November 15th
- No meeting in December

ADJOURNMENT

The meeting adjourned at 10:30 a.m.