

ANACORTES PUBLIC LIBRARY BOARD
Minutes of August 20, 2018

PRESENT

Jim English, Dave Duck, Nick Alphin, Alethea Fleming, Katherine Hamer, Ruth Barefoot and Sydney Brady.

CALL TO ORDER

Jim called the meeting to order at 9:00 am.

VISITOR-STAFF INTRODUCTIONS

No Visitors

APPROVE PREVIOUS MEETING MINUTES

Minutes of July meeting were approved as written.

PETITIONS TO THE CHAIR

None.

ADOPTIONS/CHANGES TO AGENDA & AGENDA ADOPTION

Agenda adopted as is.

COMMITTEE REPORTS:

Library Art Committee:

Nothing new

Adult Programming and Publicity Committee:

Nothing new

Manieri Committee:

Nothing new

Maritime Committee:

Nothing new

UPDATES:

LIBRARY STAFF

- Abby has joined us as a new Page. Working up to 10 hours a week. Replacing Dakota.
- Marya has joined us as a new PT Library Assistant. She will also take over tasks for Manieri as previously done by Louise.
- A request was made to bring in the staff photo from our last staff meeting. Sydney will bring it to the next board meeting.

PASSPORTS

- Continue to be busy with passports.
- 8 trained acceptance agents
- Only facility in 50 miles that has acceptance hours on Saturdays.

FRIENDS OF THE LIBRARY

- Budget report has been supplied by Brian.
- Meetings have been suspended for the summer.

FOUNDATION

- Alethea shares there is nothing new to report.

REVIEW OF BOARD CALENDAR

- Next meeting on the day before the Soiree. Time to wrap up last minute details

UNFINISHED BUSINESS

- New library hours are going well with community. Most are pleased with the idea of better support from the staff during open hours.
- Discuss By-Laws.
 - Katherine updates the “redline” version of the notes taking input from the board.
 - Main discussion focuses on the Directors annual evaluation.
 - Jim Motions to approve the updated By-Laws, and Dave seconds the motion.
 - Updated By-laws are approved.
- Discuss Board Soiree scheduled for September 18th. Estimate 20 – 35 people. Could include a visit to the community room. Event will include a “sneak peek” of the future of the library.
 - Jim will do the coffee
 - Katherine is working on invites. Plans to do “Evite”.
 - Dave has the master list and will pass on to Katherine.
 - Sydney please inventory wine and wine glasses
 - Nick will bring flowers
 - Sydney to verify napkins and tablecloths.
 - Music for event? Wireless speakers?
 - Nametags? Will we print names from RSVP list?

NEW BUSINESS

- Ruth leads Budget discussion and goes over the current budget spreadsheet.
- Branding Spaces: Ruth shares pictures and ideas for her vision of the library design correction project.
- “Open Library” event planned for September 19th from 4pm to 6pm. Celebrating all the library has to offer as well as sharing our new branding and logo with our community.

ADJOURNMENT

The meeting adjourned at 10:38 a.m.