City of Anacortes
Safety Committee Meeting
Date: 3/16/2023

Location: Teams
Chairperson: Jennifer Gundersen
Secretary: Joan Pringle

Members in Attendance:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Role</th>
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<tbody>
<tr>
<td>Jennifer Gundersen, HR</td>
<td>Brent Lindquist, police department</td>
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<td>Pam Bagnall, museum</td>
<td>Joan Pringle, WTP</td>
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<td>Mannix McDonald, fire department</td>
<td>Shelly Jensen, PW operations</td>
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<td>Vanessa Foster, municipal court</td>
<td>Sylvia Cooper, WWTP (CPR training)</td>
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<td>Blake Mooney, fleet services</td>
<td>Dustin South, parks and recreation</td>
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<td>Grace Pollard, planning</td>
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A. Meeting started ~1:30 pm

B. February incident reports and near misses
   1. Fire (Mannix): Employee tripped and hurt knee

C. FA/CPR/BBP training (Sylvia)
   1. Next class is March 31
   2. Probably another one in April

D. Upcoming WCIA webinar on De-Escalation (Jennifer)
   1. Class is coming up – 9:20 to 12:30 Thursday, March 22
   2. More classes have been/will be added

E. BBP Manual (Jennifer)
   1. In Teams folder
   2. Jennifer will upload to Safety Committee webpage if no issues pointed out

F. Hearing checks (Jennifer)
   1. Currently shopping around for a vendor
   2. Looking from one that will come to us

G. Fire extinguisher video
   1. Mannix has add to Teams folder
   2. Jennifer will add to Safety Committee web page

H. MSDS QR Code
   1. Code takes you straight to site
   2. In Teams folder

I. Newsletter
   1. Jennifer will be putting out safety newsletter soon and will include QR code
   2. Send her anything else for the newsletter by the end of next week

Time Adjourned ~ 1:50 p.m.
The next Safety Committee meeting will be Thursday, April 20, at 1:30 p.m.