City of Anacortes  
Safety Committee Meeting  
Date: 2/16/2023  

Location: Teams  
Chairperson: Jennifer Gundersen  
Secretary: Joan Pringle  

Members in Attendance:  

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Location</th>
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<tbody>
<tr>
<td>Jennifer Gundersen, HR</td>
<td>Brent Lindquist, police</td>
<td>Mia Starner, library</td>
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<td>Pam Bagnall, museum</td>
<td>Joan Pringle, WTP</td>
<td>Dustin South, parks and</td>
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<td>Mannix McDonald, fire</td>
<td>Katy Wynn, WWTP</td>
<td>Grace Pollard, planning</td>
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<td>Vanessa Foster, municipal</td>
<td>Sylvia Cooper, WWTP (CPR</td>
<td>Luke Taylor, water distribution</td>
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<td>Shelly Jensen, PW operations</td>
<td>Blake Mooney, fleet services</td>
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A. Meeting started ~1:30 pm  
B. Agenda is in Files in Safety Committee 2023 Teams site (Grace)  
C. Introductions: Members who were not at January meeting  
   1. Blake Mooney, fleet services  
   2. Dustin South, parks and recreation  
D. January incidents and near misses  
   1. Parks & Rec: Employee backing out tractor from cemetery shed; front bucket swung and hit track of rollup door. Corrective action: check out area/situation before moving big equipment (Dustin)  
E. FA/CPR/BBP training (Sylvia)  
   1. BBP training schedule reviewed  
   2. Next CPR class in March/April; about 10 people need to take it  
F. Upcoming WCIA webinar on De-Escalation (Jennifer)  
   1. Class is full  
   2. Discussion on if in-person classes are available  
G. Continued business (Jennifer)  
   1. BBP manual update  
      a. changed formatting  
      b. looks like all requirements are met  
      c. Will upload for committee member to review  
   2. Safety Checklist update  
      a. Mia will upload a version to Teams site  
      b. Mannix also has one with links to WACs  
      c. Jennifer will upload her checklist  
   3. Hearing checks  
      a. Have Lynn’s former contact  
      b. Getting closer to setting up day for checks  
   4. Fire extinguisher training  
      a. Mannix will research extinguisher videos  
      b. Katy has links to good ones she will share with Mannix  
H. Other business?  
   1. None brought up  

Time Adjourned ~ 1:56 p.m.  
The next Safety Committee meeting will be Thursday, March 16, at 1:30 p.m.