A. Meeting start ~1 pm

B. Assignments
   1. Joan – secretary
   2. Sylvia – backup secretary
   3. Grace – agendas

C. Time and date of meetings – discussion
   1. 1:30 pm third Thursdays
   2. Meetings will generally be on Teams; maybe in-person at a later time

D. Accidents/Near misses
   1. No accidents reported in December
   2. One near miss – employees mistakenly mixed two chemicals causing a reaction; no injuries; chemical incompatibility reviewed by all employees

E. Upcoming WCIA webinar
   1. 9:30 am to 12:30 pm Wednesday, March 22
   2. https://web.cvent.com/event/4b0b390a-75bc-4052-97e5-11e1bea13c2b/regProcessStep1

F. Safety check list
   1. Jennifer will send out to see what needs updating

G. Hearing checks
   1. City will start up hearing checks again (on hold due to Covid and DISA closure)
   2. Jennifer will research
   3. WTP hearing checks done at Skagit Regional Clinic in Mount Vernon

H. Fire extinguishers
   1. Dan Martin in fleet has some expired fire extinguishers; asked if committee has use for them
   2. Discussion on using them for training
   3. Mannix will look into it

I. First aid/CPR (Sylvia)
   1. Jan. 26 class scheduled; new hires invited
   2. There will be one class each month
   3. BBP review done on alternate years will be done through WCIA class

Time Adjourned ~ 2 p.m.
The next Safety Committee meeting will be Thursday, Feb. 16, at 1:30 p.m.