City of Anacortes
Safety Committee Meeting
Date: 4/21/2022

Location: Teams
Chairperson: Tristan Lucas
Secretary: Joan Pringle
Members in Attendance:

<table>
<thead>
<tr>
<th>Steve Monrad, Fire Dept</th>
<th>Lynn Barber, HR</th>
<th>Tristan Lucas, Fire Dept</th>
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<tr>
<td>Shelly Jenson, Operations</td>
<td>Mia Starner, Library</td>
<td>Zabrina Nybo, Police Dept</td>
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<td>Luke Taylor, Water Distribution</td>
<td>Joan Pringle, WTP</td>
<td>Dustin South, Parks</td>
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<td>Tanner McLaughlin, Streets</td>
<td>Lenny Burkland, Engineering</td>
<td>Katy Wynn, WWTP</td>
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<td>Eric Anderson, Museum</td>
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Departments Absent: Senior Center, Facilities, Solid Waste, Admin/IT/Fiber/Court, Fleet, Finance, Planning

A. Meeting called to order at 1:30 p.m. (Tristan)
B. March 17, 2022, meeting minutes reviewed (Tristan)
C. Near misses/injuries (Roundtable)
   1. Water Distribution (Luke): Near miss – gas pedal stuck when vehicle started, jumped forward; Tristan mentioned LOTO procedures such as make sure vehicle out of gear when started, etc.
   2. Lynn didn’t receive any near misses or injuries this past month
D. AWC Retro meeting update (Lynn)
   1. Committee, advisory group for Retro Board, met recently
   2. AWC looking at providing an online MSDS program in 2023; current program city uses is expensive
   3. AWC working on a training portal similar to WCIs
   4. AWC will pause on webinars; instead, will do site visits to see which cities need help to determine what is missing from safety programs
E. Facility Safety Inspection form (Tristan)
   1. Tristan emailed form to committee members
   2. Department can edit for own use or Tristan can help them edit the form
   3. Suggest maybe use monthly
F. Safety Inspection training videos (Tristan)
   1. Quick Inspections – Safety Training Video - Inspect Workplace: Prevent Accidents: [https://www.youtube.com/watch?v=q0Rk-elzsuk](https://www.youtube.com/watch?v=q0Rk-elzsuk)
   2. Hazard Identification – The Safety Inspection: [https://www.youtube.com/watch?v=vkHlIDtSNik](https://www.youtube.com/watch?v=vkHlIDtSNik)
G. Other Business - Lynn asked about Covid update
   1. Steve looked for new information – county not updating anymore
   2. Steve said testing still being done at Walgreens

Time Adjourned ~ 2:05 p.m.
The next Safety Committee meeting will be Thursday, May 19, 2022, at 1:30 p.m.