City of Anacortes
Safety Committee Meeting
Date: 5/20/2021

Location: Teams
Chairperson: Mary Ellen Zell
Secretary: Joan Pringle

Members in Attendance:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
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<tbody>
<tr>
<td>Mary Ellen Zell, Finance</td>
<td>Dustin South, Parks</td>
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<tr>
<td>Shelly Jenson, Operations</td>
<td>John (JJ) Small, Library</td>
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<td>Tess Cooper, Planning</td>
<td>Nick Walsh, Fire</td>
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Departments Absent: Senior Center, Facilities, Solid Waste, Admin/IT/Fiber/Court, Museum, Streets, Engineering/storm, Fleet, WWTP

A. Meeting called to order at 1:30 p.m. (Mary Ellen)

B. March 18 meeting minutes
   1. Nick moved to approve; Steve seconded
   2. Approved

C. Near misses/injuries (Roundtable)
   1. Nick, Fire: Some of the guys were sitting on the tarmac in front of the station enjoying the sunshine when a car jumped the planter box and headed straight for them. They all jumped out of the way and the driver swerved at the last minute and hit a fire engine. Lesson learned: keep heads up while on the tarmac and have someone facing the street.
   2. Shelly, Ops: Sewer jet whipped out and knocked two people down and hit someone in the face, causing an eye injury. They were back to work the next day.
   3. Zabrina, Police: Three officers tried to get a subject to the hospital. One suffered a concussion who missed one day of work, another bit on the thigh and another bit on the hand (BBP incidents). All three went to emergency room and all filed with L&I.
   4. Lynn: WWTP when checking a valve at a pump station lost footing and fell on shoulder – hurt knee, arm and shoulder.

D. EAP Training (Mary Ellen)
   1. Becoming a Better Listener – 1 pm Thursday, June 3
   2. Vote on next class – Becoming a Team and Giving Effective Feedback – 5 to 5. Group decided to do both since getting unlimited classes this year

E. BBP manual update (Sylvia)
   1. Sylvia not here

F. Safety Forms online (Lynn)
   1. In final stage of getting done
   2. Mary Ellen has been testing them

G. Website Update (Joan, Mary Ellen)
   1. If anyone thinks of something that should be added, let us know

H. Combining Safety and Wellness (Lynn)
   1. Two groups will remain separate but some things like training will overlap

Time Adjourned ~ 1:50 p.m.

The next Safety Committee meeting will be Thursday, June 17, at 1:30 p.m.