

## **Anacortes City Council Minutes – May 26, 2020**

Mayor Laurie Gere called to order the Anacortes City Council meeting of May 26, 2020 at 6:00 p.m. Councilmembers Jeremy Carter, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Matt Miller all participated in the meeting in absentia via video conference.

### **Announcements and Committee Reports**

COVID-19 Update: Mayor Gere briefly reported on preparations for Phase 2 reopening including of the Boys and Girls Club. She advised that Skagit County elected officials had joined forces to write to the Governor's office requesting variance criteria to move to Phase 2. The mayor invited the public to tune in to her weekly briefing on Wednesday at 4:00 p.m. for more information.

Traffic Safety Committee: Mr. Miller reported from the committee meeting held May 19. He elaborated on topics discussed including a proposal to reduce the speed limit on A Avenue (declined), complaints about RV parking (no violations detected), and a possible speed study on West 3<sup>rd</sup> Street. Ms. Moulton noted discussion of an accident at R Avenue and SR20 and said no ongoing problems were expected at that intersection.

Finance Committee: Mr. McDougall reported from the committee meeting the prior Wednesday. He said the committee reviewed the Finance Director's presentation which was on the agenda for later in the evening.

Fiber Committee: Mr. McDougall reported from the committee meeting the prior Thursday. He shared the current active customer count and described how the revenue per customer was comparing positively to the business model. He said other fiber topics would be discussed later on the evening's agenda.

Parks & Recreation Committee: Ms. Moulton reported from the committee meeting the prior Thursday. She shared updates on a large number of topics discussed including phased reopening of park and recreational facilities, virtual events that staff had been exploring in lieu of live events for the summer, state funding received for the repair of the Washington Park boat launch, progress on the campground improvements at Washington Park and the Depot restroom project, the hornet trapping project, and the A Avenue landfill analysis being performed by Skagit County. Ms. Moulton praised Parks Director Jonn Lunsford, Assistant Director Bob Vaux and all the parks staff for their extraordinary efforts to make facilities and activities available for the public in keeping with safety guidelines. Mr. Young added that the Senior Center was still providing Meals on Wheels.

Planning Committee: Ms. Cleland-McGrath reported from the committee meeting earlier in the evening. She shared ideas staff had presented for allowing outdoor options for retail stores and restaurants to enable serving more customers while observing social distancing. Ms. Cleland-McGrath also reported that the Planning Department was processing permits in preparation for resumption of construction and that work on the critical areas ordinance, Shoreline Master Program and the tree ordinance would resume once public hearings were allowed. Ms. Moulton added encouragement to local businesses to apply for the city's Small Business Stabilization grants before the May 29 deadline.

### **Public Comment**

*Per Section 3 of Resolution 2082 Ratifying Proclamation of Emergency and Providing Temporary Procedures to Respond to the COVID-19 Epidemic, adopted by the Anacortes City Council on March 16, 2020, the public comment portion of Council meetings and any scheduled public hearings were temporarily suspended to discourage public in-person attendance of City Council meetings. The public was encouraged to comment via email or written comment addressed to: City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received prior to the meeting become part of the record for the meeting, just as if presented in person.*

## **Consent Agenda**

Mr. Miller moved, seconded by Mr. Young, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of May 18, 2020
- b. Approval of Claims in the amount of: \$547,552.84
- c. Contract Award: Above Ground Waterline Painting #20-111-WTR-001
- d. Interlocal Agreement: Fiber Interconnection Agreement #20-135-FBR-001
- e. Contract Approval: Master Service Agreement with NoaNet for Communication Services #20-133-FBR-001

The following vouchers/checks were approved for payment:  
EFT numbers: 97175 through 97216, total \$260,955.08  
Check numbers: 97217 through 97247, total \$84,082.62  
Wire transfer numbers: 268642 through 268918, total \$202,328.99

## **OTHER BUSINESS**

### **Monthly Finance Update and COVID-19 Impacts**

Finance Director Steve Hogle shared his slide presentation from the packet materials summarizing nationwide and local retail sales declines in April and Anacortes water consumption and solid waste generation decreases during the same timeframe due to the COVID-19 epidemic. Mr. Hogle next shared his regular monthly financial update, reviewing the graphs included in the packet materials depicting the various revenue streams year to date, then the revenues and expenditures by fund.

### **Resolution 2091: Updating the Unified Fee Schedule for Fiber Service Suspension**

Mr. Hogle presented Resolution 2091 which would implement a reduced monthly fee for Access Fiber customers who wish to suspend their broadband service for at least 60 days. Mr. Hogle reminded that Ms. Schuh had explained this proposal in more detail during the monthly Fiber update at the regular City Council meeting on May 18, 2020.

Mr. Miller moved, seconded by Mr. McDougall, to approve Resolution 2091 implementing a reduced fee provision for suspended fiber service. Vote: Ayes – Young, Walters, Cleland-McGrath, Moulton, McDougall, Miller and Carter. Motion carried.

### **Contract Award: Slurry Seal Type II #20-002-TRN-002**

Public Works Director Fred Buckenmeyer presented a brief explanation of the slurry seal methodology and an update on the status of the pavement management program. Mr. Walters requested an alternative pavement rating that would weight the overall pavement condition by the miles drive on each street. Mr. Buckenmeyer observed that the PCI by street type would reflect significant improvement for the arterials since the inception of the pavement management program since that was where the funding had been focused. Mr. Walters asked that the more specific rating breakdown be posted on the website.

Mr. Buckenmeyer then requested City Council consent to award a contract in the amount of \$212,012.23 to Doolittle Construction LLC to perform the Slurry Seal Type II Project. He summarized the contract, referring to the packet materials for the meeting. Mr. Buckenmeyer recommended approval.

Mr. Miller moved, seconded by Ms. Moulton, authorize the Mayor to sign contract 20-002-TRN-002 with Doolittle Construction LLC in the amount of \$212,012.23 to perform the Slurry Seal Type II Project. Vote: Ayes – Walters, Cleland-McGrath, Moulton, McDougall, Miller, Carter and Young. Motion carried.

**Lodging Tax Advisory Committee Appointments**

Planning Director Don Measamer requested that Council reappoint the seven individuals currently serving on the Lodging Tax Advisory Committee (LTAC) to serve for an additional year. He confirmed that all seven had expressed a desire to serve another year. Mr. Measamer recommended the reappointments. In response to a question from Mr. Young, Mr. Measamer confirmed that no one else had applied to serve on the LTAC. LTAC Committee Chair Matt Miller thanked the committee members for their willingness to continue to serve.

Mr. McDougall moved, seconded by Mr. Young, to appoint Matt Miller as Chair and Mark Lione, Erik Schorr, Russ Olivier, Andy Stewart, Pam Audette, and Karla Locke as committee members to represent the City in the review and recommendation of projects that encourage tourism in Anacortes. Vote: Ayes – Cleland-McGrath, Moulton, McDougall, Miller, Carter, Young and Walters. Motion carried.

**Contract Award: Municipal Broadband Network - Library to MSTs Aerial Areas 2, 3, 4 & 6**

Administrative Services Director Emily Schuh said Access – Anacortes fiber was moving forward with expansion into aerial installation areas. She requested City Council consent to award a contract in the amount of \$204,433.45 to Robinson Brothers Construction, Inc. (RBC) to perform the construction of Municipal Broadband Network – Library to MSTs Aerial Areas 2, 3, 4 & 6. Ms. Schuh displayed a map of the aerial areas; the map was added to the packet materials for the meeting.

Mr. McDougall moved, seconded by Mr. Miller, to authorize the mayor to sign contract 19-175-FBR-003 with RBC in the amount of \$204,433.45 to perform the construction of Municipal Broadband Network – Library to MSTs Aerial Areas 2, 3, 4 & 6. Vote: Ayes – Moulton, McDougall, Miller, Carter, Young, Walters and Cleland-McGrath. Motion carried.

There being no further business, at approximately 7:20 p.m. the Anacortes City Council meeting of May 26, 2020 was adjourned.