

City of Anacortes
Tenant / Property Manager Billing

Account Information

Utility Account #	
Service Address	

Owner Information

Name	
Mailing Address	
City ST ZIP Code	
Daytime Phone	
Alternate Phone	
E-Mail Address	

Tenant Information

Name	
Mailing Address	
City ST ZIP Code	
Daytime Phone	
Alternate Phone	
E-Mail Address	

Property Manager Information (If other than owner)

Name	
Mailing Address	
City ST ZIP Code	
Daytime Phone	
Alternate Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I (property owner) hereby authorize and request that the City of Anacortes send the utility bill to the above named tenant or property manager. I understand that I will remain liable for all charges for utility services at the above address, that such unpaid amounts for utility service constitute a lien on the above address being served, and that the City of Anacortes can discontinue service until all billings are brought current. Charges will continue to accrue. The tenant/property manager being billed shall have the right to change the level of refuse service. The City of Anacortes has no obligation to notify me when a billing becomes delinquent and any such failure to notify me shall not relieve me of my obligation to pay such billings. A new form must be completed for each new tenant and that no closing bills will be prepared at that time. It is my sole responsibility to keep current my contact information as well as any other information concerning this account, including any changes in tenant/property manager.

Please send me a copy of each month's billing statement.

Owner Signature (or designee)	
Date	

Contact Us

CITY OF ANACORTES
In person: 904 6th St, Anacortes
By Mail: PO Box 410 Anacortes WA 98221
Phone: (360) 293-1909
Fax: (360) 293-1928
e-mail: utilitybilling@cityofanacortes.org

Finance Use Only	
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